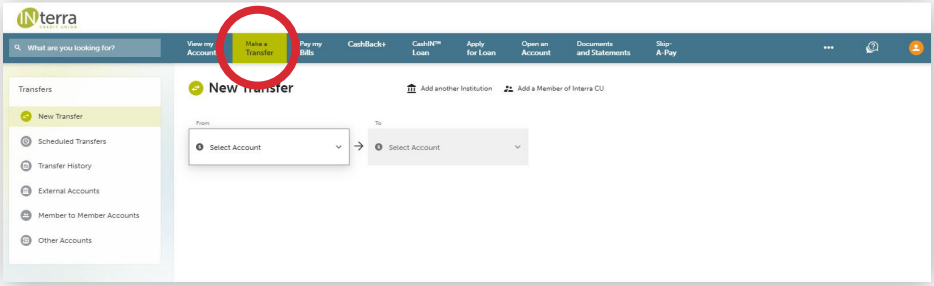
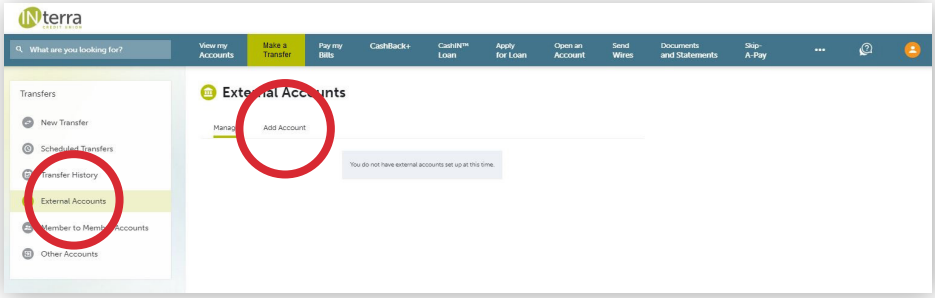
How To Set Up External Accounts

Follow these steps to set up an account at a different financial institution in our Online Banking. Make sure to have your account number and routing number before starting.

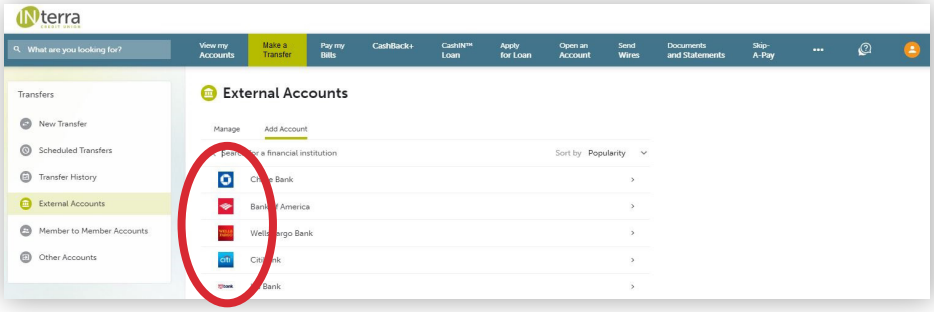
1. Log in to Online Banking and click **Make a Transfer.**



2. On the left-hand side, click **External Accounts** and then click on **Add Account.**



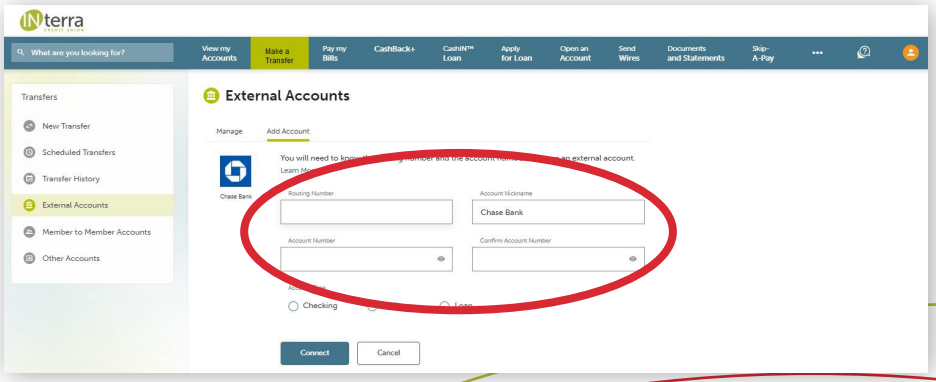
3. **Search** your external financial institution and **click** on it. Or, click add other institution.



4. Enter the following pieces of information:

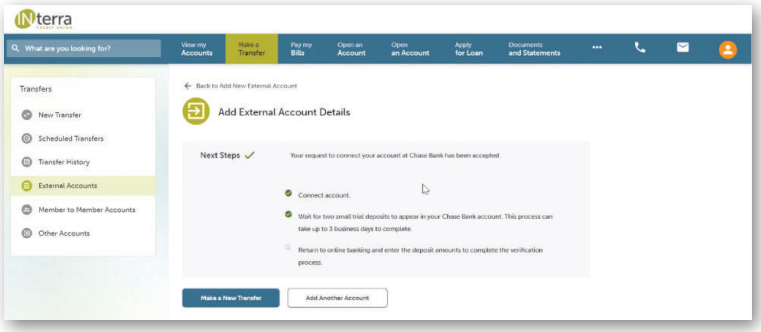
   - Routing Number
   - Account Number
   - Account Nickname
   - Account Type

   Click **Connect**

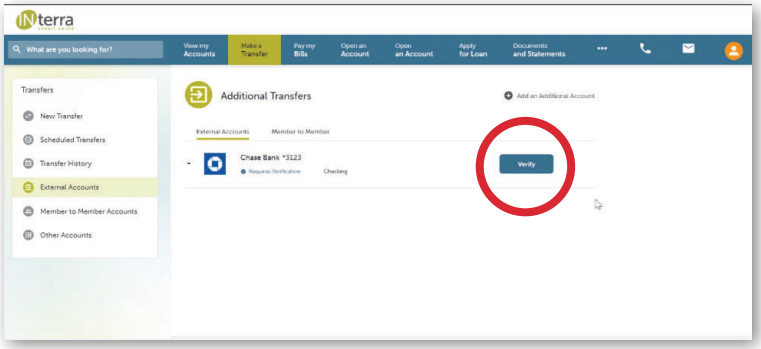


INterra CREDIT UNION

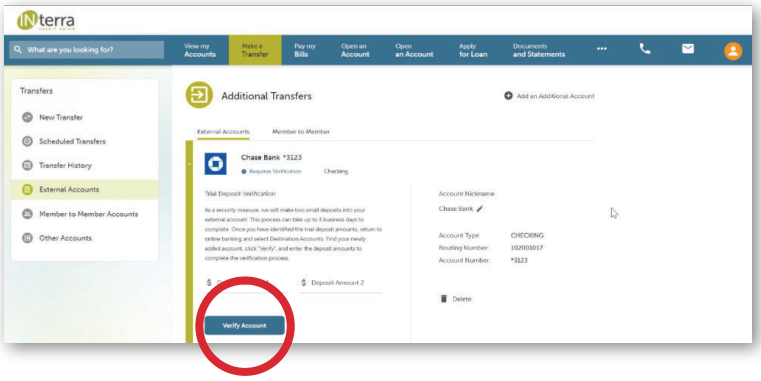
5 Two small trial deposits will appear on your external account; the process can take up to three business days to complete.



6 Upon receiving the trial deposits, click **Additional Transfers.** Then click **Verify.**



7 Enter **Trial Deposit Amount 1** and **Deposit Amount 2**. Click **Verify Account.**



8 Once the external account shows an **active** status, you're ready to transfer!