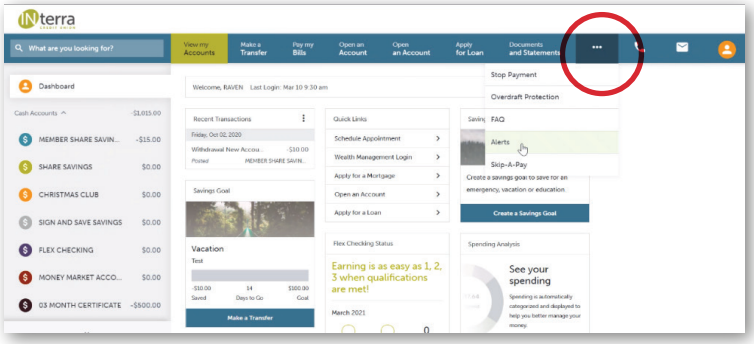
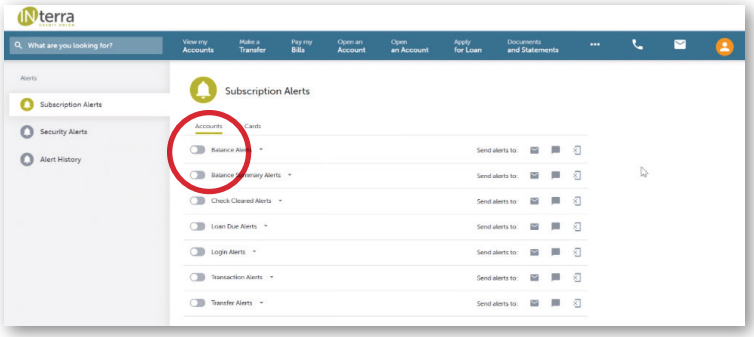
How To Set Up Alerts

Balance and activity alerts set up within Online Banking for an account will be sent out within 60 minutes or less.

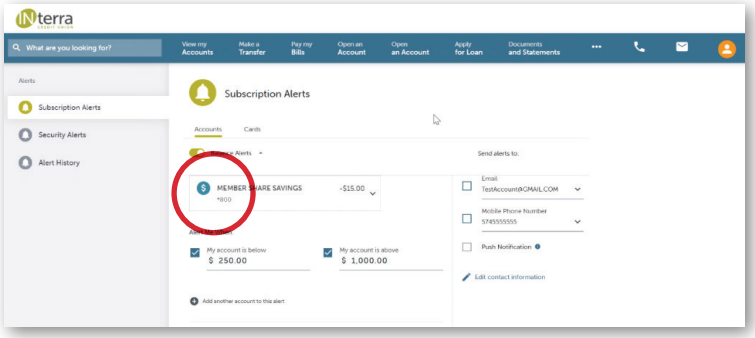
1. Log in to Online Banking and click on the **three dots** in the upper right-hand corner. The drop down gives you multiple options to choose from. Click on **Alerts.**



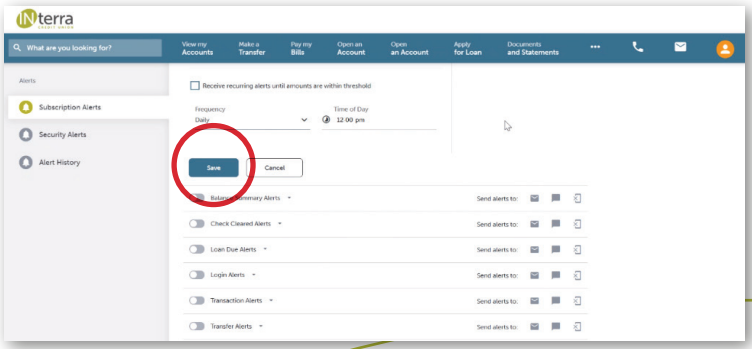
2. Click on the **Alert** you wish to receive, and move the toggle to the right to turn it on.



3. From the **Account** dropdown, select the **Account** you wish to receive an alert on. Select the **parameters** of the alert. Click the checkbox next to how you want to receive the alert.
Push Notification: This option can be selected once the Mobile App has been downloaded.



4. Click **Save Changes.**
Important: To deactivate an alert, move the toggle to the left. If multiple accounts are connected to the alert, all will be deactivated.



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